

SCHOOL AND PROGRAM QUALITY ASSURANCE

Background

Maintaining and improving the quality of education in the Division's schools requires an ongoing commitment, which is in part facilitated by appropriate accountability measures. The Division intends that the planning, monitoring, and reporting processes as established by Alberta Education and Childcare's Funding Manual for School Authorities and by Board Policy 21 – Site Based Decision Making be the regular framework for ensuring continuous attention to quality assurance.

Definitions

School Annual Results Report (SARR) – The SARR is an annual public report prepared by the school that summarizes performance results from the previous school year, including student achievement on local and provincial assessments, and results for other local and provincial assurance measures. It demonstrates accountability to the public and Alberta Education by showing progress towards education plan goals and identifying areas for improvement.

School Education Plan – The School Education Plan is the school's multi-year strategic document that outlines specific student learning priorities, measurable outcomes, strategies and budget allocations the school will use to support student success for the identified goals. The plan is tightly aligned with the Division's multi-year Education Plan and transforms it into focused, school-level actions and identifies how progress will be monitored and reported.

Procedures

1. Principals will regularly address quality assurance considerations and improvement plans in the School Education Plan and will provide feedback on progress realized in the School Annual Results Report (SARR), as required by the Site Based Decision Making Manual, pursuant to Board Policy 21.
2. Principals may, on an occasional basis and in consultation with the Superintendent, initiate a self-assessment or internal review activity that focuses on the analysis and improvement of all or some aspects of the school or its programs.
 - 2.1 Any such initiative shall include provision for consultation with parents and the school community and reporting back to these stakeholders on the findings of the process.
 - 2.2 The Superintendent may establish resources and procedures appropriate for this type of assessment or review.

3. The Superintendent may from time to time require a school to address specific aspects of its operation in its School Education Plan and School Annual Results Report in addition to the planning and reporting requirements established for schools generally.

Adopted/Revised: JUN 2016/NOV 2019/APR 2026

Reference: *Education Act* ss. 11, 33, 52, 53, 67, 196, 197, 204, 222, 225
Funding Manual for School Authorities s. B, L
Guide to Education: ECS to Grade 12
School Councils Regulation s. 12
Board Policy 2 – Role of the Board
Board Policy 11 – Board Delegation of Authority
Board Policy 12 - Role of the Superintendent
Board Policy 21 – Site-Based Decision Making
Administrative Procedure 102 – School Education Plans and Annual Reports
Administrative Procedure 105 – Site-Based Decision Making