Board of Trustees
Organizational Board Meeting
November 3, 2025

Date:	November 3, 2025
Time:	10:00 a.m.
Location:	Central Operations
Members Present:	Trustee Marie Dyck Trustee Wanda Laurin Trustee Lacey Buchinski Trustee Paul Quinney Trustee Janet Przybylski Trustee David Rushton Trustee Edith Giesbrecht
Staff Present:	Superintendent Jeff Thompson Secretary-Treasurer Rhonda Freeman Executive Assistant Chris Warne Communications Coordinator Kristin Dyck

1. CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Secretary-Treasurer Freeman.

1.1 Land Acknowledgement

Secretary-Treasurer Freeman gave the land acknowledgement.

1.2 Swearing-In of Trustee – Administration of the Oath of Office (Secretary-Treasurer Freeman)

Secretary-Treasurer Freeman administered the Oath of Office to all trustees.

2. REVIEW & ADOPTION OF ORGANIZATIONAL BOARD AGENDA

The agenda for the Organizational meeting of the Board, 2025, was reviewed.

16138
Moved by: Trustee Dyck
That the agenda for the Organizational Meeting of the Board, November 3, 2025, be approved as presented.

7-0
Carried

3. ORGANIZATION OF THE BOARD OF TRUSTEES (POLICY 7) (Secretary-Treasurer)

3.1. Election of Chair of the Board of Trustees (Policy 5) (Secretary-Treasurer)

Secretary-Treasurer Freeman called for nomination for the position of Chair of the Board of Trustees.

Trustee Przybylski nominated Trustee Rushton for the position of Chair of the Board of Trustees.

Trustee Rushton accepted the nomination for the position of Board Chair of the Board of the Trustees.

Secretary-Treasurer Freeman called for nomination for the position of Chair of the Board of Trustees a second time.

Trustee Giesbrecht nominated Trustee Buchinski for the position of Chair of the Board of Trustees.

Trustee Buchinski accepted the nomination for the position of Chair of the Board of Trustees.

Secretary-Treasurer Freeman called for nomination for the position of Chair of the Board of Trustees a third time.

No further nominations.

Secretary-Treasurer Freeman declared nominations cease for the position of Chair of the Board of Trustees after calling for nominations three times.

Secretary-Treasurer Freeman declared Trustee Buchinski elected as Chair of the Board of Trustees of The Peace River School Division

Trustee Buchinski was sworn in as Chair of the Board of Trustees of the Peace River School Division and assumed duties of the Chair.

3.2 Election of Vice-Chair of the Board of Trustees (Policy 6)

Board Chair Buchinski called for nominations for the position of Vice-Chair of the Board of Trustees.

Trustee Dyck nominated Trustee Rushton for the position of Vice-Chair of the Board of Trustees.

Trustee Rushton accepted the nomination for the position of Vice-Chair of the Board of the Trustees.

Board Chair Buchinski called for nominations for the position of Vice-Chair of the Board of Trustees a second time.

Board Chair Buchinski called for nominations for the position of Vice-Chair of the Board of Trustees a third time.

No further nominations.

Board Chair Buchinski declared nominations cease for the position of Vice-Chair of the Board of Trustees after calling for nominations three times.

Board Chair Buchinski declared Trustee Rushton Vice-Chair of the Board of Trustees of The Peace River School Division

4. Establishment of Regular and Organizational Board Meeting Dates and Times

10:00 a.m.	November 3, 2025	Organizational Board Meeting
1:00 p.m.	November 3, 2025	Regular Board Meeting
10:00 a.m.	November 27, 2025	Regular Board Meeting
	PSBAA AGM 19-21	
10:00 a.m.	December 18, 2025	Regular Board Meeting
10:00 a.m.	January 15, 2026	Regular Board Meeting
10:00 a.m.	February 19, 2026	Regular Board Meeting
10:00 a.m.	March 26, 2026	Regular Board Meeting
	CASS Mar 18-20, 2026	
10:00 a.m.	April 16, 2026	Regular Board Meeting
10:00 a.m.	May 21, 2026	Regular Board Meeting
10:00 a.m.	June 18, 2026	Regular Board Meeting
4:00 p.m.	June 18, 2026	Organizational Board Meeting
10:00 a.m.	August 20, 2026	Regular Board Meeting

16139
Moved by: Trustee Rushton
That the regular and organizational meeting dates of the Board be approved.

7-0
Carried

5. APPOINTMENTS TO BOARD COMMITTEES AND BOARD REPRESENTATIVES

5.1. Board Committees Policy 8

5.1.1 Board Committees

	Advocacy Committee (NEW)	3 Trustees	Dyck/Giesbrecht/Laurin
1	**Audit Committee** ***(Standing Committee)***	2 Trustees	Rushton/Quinney
2	**Council of School Council (COSC)**		All trustees
3	**Discipline Committee** ***(Standing Committee)***	Up to 5 Trustee	Exclude Board Chair and Local Trustee
	Indigenous Education Committee	1 Trustee	Rushton – to be reviewed at the June 2026 organizational meeting

4	**Grievance Committee** ***(Standing Committee)***	3 Trustees / Alternate (A)	Przybylski/Buchinski/Rushton/*Quinney (A)*
5	**Negotiations – C.U.P.E. (Support Sta and Bus Drivers)** ***(Standing Committee)***	3 Trustees / Alternate (A)	Note- due to recent Collective Agreement signings, this committee will not be active until 2028
6	**Negotiations – Teachers ATA** ***(Standing Committee)***	3 Trustees / Alternate (A)	Buchinski/Laurin/Rushton/ *Przybylski/* (A)
	Peace Learning Connection	1 Trustee	Giesbrecht – to be reviewed at the June 2026 organizational meeting
	Policy Committee	3 trustees	Quinney/Rushton/Buchinski
7	**Student Engagement Committee** ***(Standing Committee)***	All Trustees	All Trustees
8	**Support Staff Bus Driver Liaison (SSBDL) 5:30 p.m.** ***(Standing Committee)***	2 Trustees /Alternate (A)	Dyck/Laurin/*Buchinski (A)*
9	**Teacher Board Advisory (TBAC) 5:3** ***(Standing Committee)***	2 Trustees / Alternate (A)	Buchinski/Przybylski/ */Giesbrecht(A)*

Ad Hoc

1.		**Fairview Committee (NEW)**	3 Trustees	Rushton/Przybylski

16140
Moved by: Trustee Dyck
That the Board Committee list be approved as amended.

7-0
Carried

5.2 Board Representatives Policy 9

5.2.1. Board Representatives

The meeting recessed at 11:09 a.m.
The meeting resumed at 11:18 a.m.

1	Alberta School Boards Association Zone One Representative (ASBA) *(External Committee)*	1 Trustee / Alternate (A)	Rushton / *Dyck* (A) ***Policy needs to be updated – only includes 1 rep***
2	Grimshaw Community Services Board *(External Committee)*	Ward 4 or 5 Trustee / Alternate (A)	Quinney/*Przybylski* (A)
3	Menno Simons (Cleardale) Agricultural Society Recreation Committee *(External Committee – Joint Use)*	Ward 7 Trustee / Alternate (Ward 5 or 6)	Rushton/*Przybylski (A)*
4	EE Oliver (Fairview) Joint Board Committee (External committee – Joint Use)	Ward 6 Trustee / (A) Ward 5 or 7	Rushton/*Przybylski (A)*

5	Grimshaw Shared School Advisory Joint Use *(External Committee – Joint Use)*	Ward 4 or 5 Trustees / Alternate (A)	Quinney/Przybylski (A)
6	Grimshaw Library Joint Use Services Agreement *(External Committee – Joint Use)*	Ward 4 or 5 Trustee	Quinney/Przybylski (A)
(7)	Grimshaw Shared Schools Library Dispute Resolution Committee		Buchinski
8	Worsley & District Agricultural Society Recreation Committee *(External Committee – Joint Use)*	Ward 7	Giesbrecht
10	Peace River Community Services Board *(External Committee – Joint Use)*	Ward 1 / 2 / 3 or 4 Trustee/ Alternate (A)	Dyck/*Laurin* (A)
	Red Earth Creek Community Library *(External Committee – Joint Use) A*greement	Ward 1	Dyck
	Rural Caucus Committee*(External Committee)*	1 Trustee	Giesbrecht/*Przybylski* (A)
	Public School Board Council (PSBC) (*External Committee)*	1 Trustee	Dyck
	TEBA Committee Representative *(External Committee)*	1 Trustee	Buchinski

16141
Moved by: Trustee Giesbrecht
That the Board Representatives list be approved as amended.

7-0
Carried

6. Trustee Tours of Schools Discussion (Policy 3)

Trustee Tours is to be added to the November 27, 2025, Regular Meeting of the Board agenda.

The meeting adjourned at 12:02 p.m.
The meeting resumed at 12:33 p.m.

School Council Representatives were discussed.

Grimshaw Public School- Quinney
Springfield– Laurin
Peace High – Laurin
Peace Outreach - Dyck
LGS – Przybylski
FHS – Rushton
Hines Creek – Giesbrecht
EEO – Rushton
FALS – Rushton

Red Earth Creek – Dyck
Nampa – Dyck
Worsley – Giesbrecht
T.A. Norris – Laurin
Menno Simons – Giesbrecht
Manning Aurora Composite School - Buchinski

7. Approval of Board Work Plan (Policy 2 – Appendix A)

7.1 Advocacy

7.1.1. Chamber of Commerce Meetings
7.1.2. Joint Municipalities Meeting – February 4, 2026
7.1.3. Joint Meeting with Holy Family Catholic Regional School Division (HFCRD) May 21, 2026 – our turn to host
7.1.4. Community Engagement
7.1.5. Meeting with MLAs

16142
Moved by: Trustee Laurin
That the Board Chair election ballots be destroyed.

7-0
Carried

6. ADJOURNMENT

16143
Moved by: Trustee Quinney
That the organizational meeting be adjourned at 12:52 p.m.

7-0
Carried

7. ROUND TABLE

Certified Correct:

Secretary-Treasurer
Recorder: Chris Warne

Approved:

Chair